



Coaches and Gym Owners:

Thank you for your support of the 2008-2009 Varsity Family Plan. We are excited to have your participation this season and look forward to assisting you throughout the registration process. Provided below is a check list of items which must be completed in order to be fully registered for the Varsity Family Plan and receive your rebate check in May. Please review this list making sure each item has been addressed.

Thank you again for your support and let me know how I can be of further assistance.

Register your program via the Varsity Family Plan website (www.varsityfamilyplan.com). Once on the site, in the Member Area box, click on Sign Up and follow the instructions. Please make sure to fill out all fields and remember your password.

Enter your Varsity Brand competition schedule into the website. Once you have logged in using your email address and password, click on View/Change Prospective Schedule. There you will be able to enter your complete Varsity Brand competition schedule. Make certain your schedule full-fills the 4 events, 3 brands, 2 teams requirement and all requested information including participant/team numbers has been entered. **Note: you will not receive credit for events not entered into the website.**

Follow through with the prospective schedule you entered and collect your rebate check in May. If your schedule changes over the course of the season, please remember to adjust your prospective schedule on the website accordingly.

If you have any questions please contact the Regional Development Director in your area or email info@varsityfamilyplan.com.